



Skilled Staffing  
People • Payroll • Solutions

Application for Employment

Today's Date:	Telephone:	Mobile:
Last Name:	First Name:	Middle Name(s):
Address:	Apartment:	
City:	State:	Zip Code:
County:	Country:	
<b><u>Position applying for:</u></b>	Date you are available:	
Employment Status: <input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Temporary <input type="checkbox"/> Seasonal <input type="checkbox"/> On-Call
Are you willing to work overtime as necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Only U.S. Citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Can you, upon employment, submit documentation verifying your legal right to work in the U.S. and your identity? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever pled guilty or "no contest" to, or been convicted of, a misdemeanor or felony? <input type="checkbox"/> Yes <input type="checkbox"/> No  If Yes, gives dates and explain below. *Note: Answering "Yes" to these questions does not constitute an automatic bar to employment. Factors such as age and time of the offense, seriousness and nature of the violation and rehabilitation will be taken into account. Dates and explanation:		
Are you 18 years of age or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever been employed by Skilled Staffing? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, state dates of employment, location and position title:		
Have you ever been terminated or asked to resign from any job? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, please explain circumstances and provide dates:		
Please explain any gaps in your employment history:		
May we contact your employer? <input type="checkbox"/> Yes <input type="checkbox"/> No If No, please explain:		
How did you hear about this position? (Please specify the name of the source, agency, etc.)		

<b>Skill/Qualification:</b>		
License/Certificate Number:	State:	Exp. Date:
In order to permit a check of your work and educational records, should we be made aware of any change of name or assumed name that you previously used? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, identify names and relevant dates below:		
Name:	Relevant Date:	
Name:	Relevant Date:	
List any relatives who are currently employed by Skilled Staffing:		
Name:	Relationship:	
Name:	Relationship:	
<b>References</b>		
Give name, address, and telephone number of two <b>professional references</b> who are <b>not</b> related to you, but <b>are</b> previous employers.		
<b>Name:</b>	<b>Telephone:</b>	
<b>Address:</b>	<b>Company Name:</b>	
<b>Name:</b>	<b>Telephone:</b>	
<b>Address:</b>	<b>Company Name:</b>	
Give name, telephone number of three character <b>references related</b> to you. (Family/Friends)		
<b>Name:</b>	<b>Telephone:</b>	
<b>Name:</b>	<b>Telephone:</b>	
<b>Name:</b>	<b>Telephone:</b>	
<b>Education</b>		
Name of School:	City/State:	#Years Attended:
Field of Study:	Diploma/Degree:	
Name of School:	City/State:	#Years Attended:
Field of Study:	Diploma/Degree:	

<b>Employment Record</b>			
<b>Employer:</b>		Supervisor:	Pay Rate: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary
Employer Address:		City/State: Zip Code:	
From:	To:	Position:	Telephone:
Work Performed:			
Reason for Leaving:			
<b>Employer:</b>		Supervisor:	Pay Rate: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary
Employer Address:		City/State: Zip Code:	
From:	To:	Position:	Telephone:
Work Performed:			
Reason for Leaving:			
<b>Employer:</b>		Supervisor:	Pay Rate: <input type="checkbox"/> Hourly <input type="checkbox"/> Salary
Employer Address:		City/State: Zip Code:	
From:	To:	Position:	Telephone:
Work Performed:			
Reason for Leaving:			

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application may result in my release.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Skills Work Sheet

**Place an “X” beside the trades that you consider to be your SKILLS. In addition, please tell us how many years experience you have in each of these SKILLS.**

X plus # of Years	Skills	X plus # of Years	Skills	X plus # of Years	Skills
	Cabinet – Installation Cabinet – Maker  Carpenter – Finish Carpenter – Form Carpenter – Frame Carpenter – Punch+C43 Carpenter – Helper  Ceiling – Installation  Concrete – Finish Concrete – Form Concrete – Block Mason Concrete – Brick Mason Concrete – Rock Carver Concrete – Rod Buster Concrete – Stucco Plaster Concrete – Stucco Lather Concrete – Tile		Drywall – Finish Drywall – Hanger Drywall – Frammer – Metal  Electrician Electrician – Fiber Optics Electrician Helper  Equipment Operator – Cert.  Estimator  Flooring – Carpet Installer Flooring – Installer Flooring – Inlay Installer  General Helper  Glazier – Installation		HVAC – Installer HVAC – Sheet Metal  Insulation – Installer  Painter – Brush/Roller Painter – Spray  Plumbing – Plumber Plumbing – Pipe Fitter  Supervisor  Welding – MIG Welding – TIG Welding – Stick  Clerical

**Please Circle any TOOLS that you currently OWN:**

	TOOLS		TOOLS		TOOLS
	Banjo Bazooka Belt Sander Brushes – Concrete Finish Brushes – Drywall Finish Brushes – Paint Chop Saw Circular Saw Clamps Compressor Compound Mitre Saw Cordless Drill Electrical Tester EMT Benders Finish Broom Finish Machine Finish Tray Frame Square Framing Gun		Hammer Drill Hardware Template Hinge Template Jig Saw Lineman Pliers Mag Float Mag Level Miter Saw Mixer Pad Sander Pin Gun Plumb Bob Palm Sander Pin Gun Pop Rivet Gun Punch Radius Trowel Roller Frames Router		Saw – Cordless Scroll Saw Screw Gun Side Cutters Sledge Hammer Spray Machine Stilts Table Saw Tie Wire Reel Tin Snips Torch-Cutting Torch- Plumbing Trim Gun Trowel T Square – 4” Welding Machine Wire Strippers Zip Router Basic Tools for Trade No Tools

Do you have any other tools not listed above? Please specify name of tool and what it is used for.

\_\_\_\_\_

Do you have any Licenses or Certificates related to your skills? Please list: \_\_\_\_\_

Can you read Blue Prints?    Yes    No